

2020 Westmoreland Agricultural Fair - August 21 through 29, 2020

Application for Vendor Rental Contract

A minimum of \$100 security deposit MUST accompany this application.

Business Name: _____ **Contact Name:** _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Cell Phone:** _____ **Email:** _____

Sales Tax ID # _____ **Booth Space needed:** _____ **Frontal Footage** _____ **Depth Footage** _____

Booth Location: (Circle one) **INSIDE** **OUTSIDE**

Products Sold: List all products – This section must be filled out each year, please do not put “No Changes” you must list all products each year.

Trash: This fee is assessed to all vendors; pricing is based on Food or Non-Food Vendor.

Golf Cart Passes: Only Food Vendors can apply for Golf Cart Passes. Each cart must have a pass and must be included on Vendors Insurance Certificate. The Fair Office must have an insurance certificate on file. Passes must be visible on each cart at all times. All carts are only to be used to bring stock into booth location from the parking area or from stock trailers. Passes will be revoked if Directors or Security deem they are being used in an unsafe manner or for joy riding.

Stock Trailer Passes: Each Stock Trailer must have a pass visible at all times and all trailers must be parked in designated stock trailer area. Stock Trailers are not allowed to be parked by or behind booth location.

Tents: Call the fair office for sizing and price. All tents must be ordered prior to **August 1st** or an additional cost will be charged.

Passes: Rides are not included with admission passes – All vendors will receive (18) eighteen – One Day Admission Passes per booth location. Passes are not prorated by footage. Additional passes can be purchased at information window of fair office. Vendors are responsible for distributing all passes to their employees. Passes are not allowed to be left at any of the admission gates or Fair Office.

Parking: Parking is free and there is no designated vendor parking. Parking passes only allows vehicles on the grounds prior to 1 pm to take stock to booth location. All vehicles must be removed by 1:00 pm each day and no vehicle will be allowed on the grounds after 1:00 pm. Each vendor receives (2) two parking passes. Additional parking passes can be purchased at the information window at fair office for \$4.00 each.

Deposit: If a contract is accepted the deposit will be applied to the amount owed, if a contract is not accepted the deposit will be returned.

Contract: This application is not a vendor contract. If a vendor contract is extended, it will follow separately and must be signed and returned no later than August 1, 2020.

Inside Booths: Inside vendor booths are only sold by the 10-foot increment and are only 10 feet deep; minimum 10 x 10. For example: Inside booths can be 10 x 10, 20 x 10, 30 x 10, etc. They cannot be 5 x 10, 12 x 8, 15 x 12, etc.

Outside Booths: Outside vendor booths can be sold by specific frontal foot. For example: Outside booths can be 8 x 12, 16 x 16, 22 x 20, etc. However, outside booths are harder to obtain than inside booths for new vendors.

Booth Pricing: Pricing is only on frontal footage; depth footage is not charged for but must be listed. Example – Inside 10 x 10 booth \$25.00 x 10 = \$250.00 + Trash Removal Fee Assessed to all vendors + all other optional charges.

Inside Vendor Commercial Building 1 & 2	\$25/ft	Non-Profit \$23/ft
Outside Vendor (Tent is not supplied by Fair)	\$22.50/ft	Non-Profit \$20.50/ft
Food Vendor (Outside Only)	\$27.50/ft	Non-Profit \$25.50/ft
All Vendors on Main Fair Midway SOLD OUT	\$37.50/ft	Non-Profit \$33.50/ft

Additional Costs: Please mark each box of additional cost that applies to you, and please note that trash removal is assessed to all vendors.

Select all that you will need:					
Item	Cost	Y/N	Item	Cost	Y/N
110 Electric	\$75.00		Insurance	\$150.00	
220 Electric	\$150.00		Tables	\$20.00/per table	
Water-Food Vendors	\$60.00		Chairs	\$2.50/per chair	
Water-Non Food Vendors Display Set up only	\$30.00		One Day Pass does not include rides	Receive 18 when check in	Y
Trash Removal All Food Vendors	\$60.00		Parking Pass	Receive 2 when check in	Y
Trash Removal All Non-Food Vendors	\$25.00		Golf Cart Pass Food Vendors Only	\$10.00/per cart	
Stock Trailer Pass Each Trailer Must Have Pass	\$25.00/ Per trailer		Camper Pass	\$10.00/per day	

Payment: Make checks payable to: Westmoreland Agricultural Fair Association. Mail to: Westmoreland Agricultural Fair Association, PO Box 501, Pleasant Unity, PA 15676.

Deposit Amount \$ _____ Check # _____ Date: _____ Balance \$ _____